



6400 El Verde Road, Leon Valley, TX 78238

**MINUTES OF THE MEETING OF THE
LEON VALLEY TREE ADVISORY BOARD**

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:00 PM, on Wednesday, April 18, 2012, in the Leon Valley City Hall, at 6400 El Verde Road, Leon Valley, Texas.

I. Poll for Attendance, Determination of a Quorum, and Call Meeting to Order.

- Staff Liaison: Kristie Flores (Present)
- TAB Forester: Paul Johnson, Region Urban Texas Forester and Arborist (Present)
- Members Present: Thomas Benavides, Melinda Dawson, Diana Sarfin, and Rich Sarfin
- Members Absent: Denise Berger, Michael Clemenson, Mary Key, and Byron Woodworth

II. Approval of Meeting Minutes of March 21, 2012 Meeting.

- Minutes were corrected and approved.

III. Discussion Regarding Pilot Program for NeighborWoods and Improvements to the Draft NeighborWoods program materials.

- Kristie provided an updated draft of the NeighborWoods Pamphlet.
- Melinda met with Cindy Pullen and Hope Gonzales from Driggers Elementary to discuss pilot program.
 - A draft copy of the program was given to Ms. Pullen and Ms. Gonzales for their review.
 - Program will be reviewed by the District's Head of Maintenance. If approved, the following are possibilities:
 - School could be ready by October to participate.
 - Students graduating from 4th to 5th Grade might be able to assist in the planting of the trees as a class Project.
- Program still needs to be presented to City Council for approval.
- Outreach/Education component should augment the program.
- Disclaimer should be added to the program which places proper tree placement responsibility on the home/business/government property owners.
- A checklist for property owners will be added to the NeighborWoods Pamphlet to help them select the planting location for their trees. Checklist will include items such as benefit needed, location of utilities/easements/sprinklers, tree size/type, etc.
- Requirement for 20 trees in the current pamphlet will be removed.
- Look into the possibility of sponsorships from the business community.
- Kristie will review and rewrite the Draft NeighborWoods Pamphlet.

IV. Discussion of the Huebner Creek Project (LC-17) and Proposed Tree Removal and Mitigation.

- Kristie provided notes on LC-17 regarding its purpose and importance to the TAB.
- City will be coordinating with TxDot.
- Plan includes plantings and a statue.
- TAB may be asked to become involved.
- Discussions:
 - Over 1000 trees will be removed to include 67 heritage trees.
 - Requests that will be made to the County:
 - Align tree size in their plan with the City's ordinances.
 - Look into changing the slope of the drainage in order to save trees.
 - Mitigation fund to purchase replacement trees.
 - Formal presentation of the plan to City Council and Citizens.

V. Executive Session in Accordance with the Texas Government Code.

- Not required.

VI. Adjourn

- The meeting was adjourned at 7:20PM.
- The next meeting of the TAB is set for Wednesday, May 16, 2012, at 6:00 PM, in the Leon Valley City Hall.


Chairperson